



COMMUNITY ENGAGEMENT INTERNSHIP

About A2SF

A2SF is a multidisciplinary performing arts presenter whose mission is to present arts and entertainment that enrich the cultural, economic, and social vitality of the region. A2SF champions performing arts, outdoor entertainment, and community spirit. In addition to a multi-week festival each June that brings together thousands of people and offers hundreds of free concerts, art exhibitions, family-friendly activities, special attractions, and film screenings, A2SF presents the best in live events throughout the year.

About the Internship Program

The A2SF internship program offers meaningful, hands-on experience for college students and recent graduates interested in careers in arts management, live event production, nonprofit administration, and community-centered programming. Interns develop professional skills through project-based work, staff shadowing, networking opportunities, and structured career development activities. All internships are volunteer positions with an honorarium provided; school credit is also possible.

Commitment: 4–5 months

Reports To: Communications & Marketing Manager

Start Date: March 13, 2026

Top of the Park Dates: June 12 - June 28, 2026

Provisional End Date: July 13, 2026, based on business/personal needs

Status: Volunteer internship with honorarium; school credit possible

Pre-Season Hours (March–April): 10–15 hours/week (flexible; remote work possible at supervisor discretion)

Pre-Season Hours (May): 15–20 hours/week (flexible; remote work possible at supervisor discretion)

In-Season Hours (June): 20–25 hours/week during this period (on-site required)

Post-season Hours: 5–10 hours/week (flexible)

A flexible schedule is available during the pre-season (March–April). In-season (May–July) work must be performed in person at Top of the Park and other event sites.

Summary Description

The Community Engagement Intern will gain experience in community relations and engagement by recruiting and managing A2SF volunteers, assisting with the promotion and management of ticketing programs, and supporting marketing outreach efforts.

**Duties Include**

- Attend Community Engagement Committee meetings and assist the committee with the recruitment of corporate volunteer teams
- Assist the outdoor venue Front of House Manager with volunteer scheduling, training, and nightly management
- Coordinate and manage the ticket programs, including attendee lists, significant outreach and relationship building with A2SF partners, student groups, charitable and social service organizations, and advance logistics and ticket distribution.
- Participate in street team dissemination of calendars and posters to local businesses
- Document and promote A2SF activity through social media and grassroots marketing Street Team
- Coordinate partnership communications and local community outreach for satellite events
- Represent A2SF while interacting with community organizations and the general public
- Complete a short post-season wrap report, summarizing activities and suggesting improvements
- Participate in career development activities
- Support pre-season events such as the A2SF annual fundraiser, *debut*
- Participate in rotational on-site opportunities and staff shadowing
- Provide additional administrative support

Requirements

- Excellent written and verbal communication skills in a deadline-based environment
- Strong interpersonal skills and willingness to work with a diverse community
- Strong organizational skills and attention to detail
- Comfortable interacting with the public
- Ability to manage multiple projects with competing deadlines, under minimal supervision
- Proficient in a Mac OS environment
- An interest in nonprofits and experience with the arts and entertainment field

Submission

Please submit an online application, including your resume and cover letter, at <http://a2sf.org/jobs-and-internships>

Candidates are asked not to request submission status. If your qualifications match current openings, you will be contacted directly

Position will remain open until filled.